

December 2, 2021 NUHFGP Board Meeting Minutes

Present: Dick, Ted, Nancy K, Jeannie, Nancy T, Ian, Dianne.

5:05 meeting called to order.

Dick wanted to address the major issues identified at last year's closeout meeting.

Traffic flow - This year's pattern: the line of recipients will enter the service road at the Bug Farm Road. They will proceed east toward the Glide Community Center. The pickup station will be right at the edge of the GCC parking lot but not encumbering access to the old mill property. After pickup, cars can turn right onto Hwy 138. Any cars that attempt to approach the pickup station coming from the east will be directed to get back on 138 and go to the Bug Farm entrance.

The only residence affected by this traffic pattern is Don Kidd. He has agreed to this plan.

Nancy K said that if we are ready before the stated time of 9:30 we can go ahead and start serving the cars in line.

Ted reported he has asked ODOT for a reader board. Ian offered a couple 4' square pieces of white peg board to be used if needed.

Cardboard Disposal - Jeannie said a neighbor wants the cardboard we will generate and will be there Saturday morning at 8 am with a trailer.

Worker Lunches - The organization will absorb the cost of providing lunches for the workers. Jeannie will be in charge of this function. She will get menus out and place the orders. Ted will be in charge of providing coffee and water to the workers. An estimate of \$100 will be set aside for this.

Weather - If necessary a canopy will be set up at the pickup station. Ted said the fire department has one we could use.

Ian asked about protective gear for the delivery people. We agreed that masks but not gloves would be required.

After much discussion this monetary allocation was agreed upon.

		Running balance
Total funds on hand today		\$35,435
money for administrative overhead for the coming year	\$500	\$34,935

money earmarked specifically for gifts		\$775	\$34,160
money earmarked for worker lunches		\$100	\$34,060
DL food for 45 households	\$106.50 per box	\$4,792	\$29,268
Food boxes for 25 households	\$125 per box	\$3,125	\$26,143
Gift Cards for 1-2 people 84 households	\$125 per card	\$10,500	\$15,643
Gift Cards for 2-4 people 24 households	\$250 per card	\$6,000	\$9,643
Gift Cards for 5+ people 25 households	\$375 per card	\$9,375	\$268
Poinsettia for 16 senior households		\$90	\$178

It was decided Dec 10 is the final cutoff for adding new recipients and the date the gift card order will be placed at Sherm's.

Nancy K explained that Glide Revitalization is offering free turkeys to us. The number we will ask for is 150. This is in addition to the hand soap they will give to each household.

Nancy T, Jeannie and Dianne will take over the acquisition and packing of food for the food boxes. They will see to the purchase and delivery of groceries, arrange for boxes to be brought from the fire station to the annex, and pack them on delivery day. Any food purchased in advance can be stored at HH. The packing will begin at 8 am on Saturday, Dec. 18.

Nancy T suggested that the group agree to allow only one signer of the checks used to pay for the groceries. Ted so moved and the motion passed.

Meeting adjourned.

Respectfully submitted by
Dianne NUHFGP
Secretary