

December 3, 2020 NUHFGP Meeting Minutes

Present: Dick, Nancy K., Ted, Jeannie, Ian, Nancy T., Dianne

Dick informed the group that after conversations with Don Kidd, we will be able to use the GCC annex for our pickup location. It will be available for our use Friday and Saturday.

Dick also reported that after reviewing the recipient list, Nancy K had come up with a list of 8 seniors to receive actual food boxes. This will be the total planned deliveries for the day.

He re-stated that Ian will be in charge of deliveries.

Ted reported the traffic crew will have cones and he is currently trying to obtain a ODOT reader board to help give directions to the recipients driving to get their gift cards. Traffic flow will be: Turn off Hwy 138 at Bug Farm Road, proceed along in front of Don Kidd's home, then turn into the GCC parking lot at the west end, proceed around the back of the GCC. Pickup will occur on the east side of the GCC building, just west of the Annex. Drivers will exit to their left, east.

Total number of recipients at that point was 167 or 168. The two Nancy's would work out the discrepancy. Total dollars as of the meeting was \$25,800, of which \$415 was earmarked by the donors for gifts. Nancy T reported that the Crane Creek Foundation would probably approve the \$5,000 grant request at their Dec 7 meeting. That would mean that we actually will have \$30,800 total donations.

Ten food boxes will be prepared, so that there are 2 standbys in case we have additional fire victim households after signups end.

Dick presented a proposed distribution of moneys for the event.

group	#	amt	\$ total
Seniors	10	\$85	\$850
1-2	106	\$135	\$14,310
3-4	28	\$210	\$5,880
5+	24	\$300	\$6,900
			\$27,940

The group agreed that the gift card dollar amounts and this distribution looked appropriate.

Dick reported that John Robertson at Sherms said we can expect 3 or 4 days delay from the time we request the gift cards until they are delivered. Dick said he would get the cards very soon so any delay would not affect the event.

Nancy K said one of the large families has 12 members in the household. It was suggested that we give that household 2 gift cards. The entire group agreed.

Nancy K also suggested giving a potted poinsettia to the 8 seniors. Again, the entire board

agreed.

Sign-ups are completed at Helping Hands, and names have been obtained from the school and other sources around Glide. The board declared the sign-up period done. If any other recipients appear, the pantry has the resources to give them food, and will be open the Wednesday after our event.

Dick reported that Don Kidd said that renters of the annex are not required to have insurance. If any vehicle accident occurs each individual's insurance policy should cover the situation.

We agreed on these guidelines and timeline for Saturday, December 19.

Everyone must wear a mask.

Ted and a helper will have the cones set up early that morning.

Ian will bring groceries from Helping Hands to the Annex around 9 am.

Nancy T, Jeannie, and Dianne will set up and pack the boxes. (No need to work on Friday.)

Deliveries will start at 11:00 am.

Gift card pick-ups will start at 9:30 am.

Arlene will greet recipients and check them against the sign-up list.

Dick will hand out gift cards.

Meeting was adjourned.

Dianne, secretary

Items for the senior food boxes:

chicken, ham, bacon, 1 # ground beef, ½ gallon milk, 1 doz eggs, margarine, cheese, pancake mix, pancake syrup, instant oatmeal, cooking oil, stuffing mix, saltine crackers, 1 box hamburger helper, salt & pepper, cranberry sauce, peanut butter, jelly, 2 or 3 cans of tuna, mayonnaise, ketchup, potatoes, onions, baby carrots, tangerines, 4 bananas, bread, 3 cans of soup, canned fruit, canned veggies